# Weighmaster / Dispatcher

## LOCATION

• Temple Hills, MD

## **DESCRIPTION**

ReAgg is seeking a detail-oriented Weighmaster with a solid understanding of the
construction industry and prior experience as a truck dispatcher, equipment
coordinator, or scale operator to operate and oversee the truck scale at our stone yard
and recycling facility.

## **RESPONSIBILITIES**

- Weigh all trucks entering and exiting the facility using digital truck scales
- Issue accurate weight tickets
- Record material types, customer information, and delivery/pick-up data
- Handle COD sales
- Communicate with truck drivers, dispatchers, and plant operators
- Keep detailed records in both digital and physical formats
- Report any irregularities or scale malfunctions immediately
- Follow company and state compliance procedures regarding weights within the tristate area
- Handle daily administrative tasks such as reporting, filing, answering phones, and general office support

## **SKILLS**

- Minimum of two (2) years' experience working as a Weighmaster, Scale Operator, Truck Dispatcher, or similar role
- Proficient with MS Office, inclusive of Outlook, Excel, and Cloud integration
- Strong customer service, communication, and organizational skills, both in-person and over the phone
- Comfortable working independently and in a fast-paced environment
- Attention to detail and high level of accuracy
- A team player who is reliable, punctual, organized, and able to multi-task.
- High school diploma or equivalent

## **BENEFITS**

- Top pay & stability
- Paid holidays (7)
- PTO Plan (personal time off)
- Medical, dental, life & disability insurance
- 401(k) retirement plan
- Performance bonuses
- Educational assistance program

## **ABOUT US**

- With over 30 years of experience, ReAgg is proud to be a leader and pioneer in the aggregate, construction and transportation industries with a strong reputation for providing quality construction materials and consistent, reliable service our customers depend on.
- To find out more, visit our website at www.reagg.com.

## APPLY

- To apply, please send your resume to employment@reagg.com.
- For immediate consideration, please visit our Career Page to complete an application.

We look forward to hearing from you!